



WOORAGEE PRIMARY SCHOOL PARENT PAYMENT POLICY 2024

Dear Families,

Wooragee Primary School is looking forward to another great year of teaching and learning and would like to advise you of *Wooragee Primary School's* parent payment arrangements for 2024.

Please find the fee schedule attached.

Wooragee Primary School makes every effort to keep the cost of items and activities to a minimum and affordable for all parents.

Financial Support for Families

Wooragee Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- utilising the schools grants and community sponsorship to help enable attendance at camps and excursions

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Bec Davis or Angela Gray

Ph: 03 5728 7255

Email: bec.davis@education.vic.gov.au; angela.gray@education.vic.gov.au

Payment Methods

Via Compass Portal

Bank Deposit or Direct Debit

Wooragee Primary School Council

BSB: 033264

Account: 393339

Account name: Wooragee Primary School Council.

Refunds

Please see business manager regarding refunds

For further information on the Department's Parent Payment Policy please see a one page overview attached.

Yours sincerely,

Angela Gray

PRINCIPAL

Voluntary Contribution schedule

Voluntary Contribution	Tax deductible?	Suggested Voluntary Contribution per family	Amount
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Curriculum Contributions – items and activities that students use, participate in, to access the curriculum	Amount
Classroom consumables, material & equipment <ul style="list-style-type: none"> All workbooks and stationery required for school year. Handwriting text 	\$100
Stephanie Alexander Kitchen Garden Program Yrs 3-6	\$150
Stephanie Alexander Kitchen Garden Program Yrs F-2	\$50
Online Subscriptions, Essential Assessment	\$15
Other Contributions – for non-curriculum items and activities	Amount
Compass	\$5
Grounds Maintenance and improvements	\$50
Total Amount Yrs 3-6	\$320
Total Amount Yrs F-2	\$220

Optional Items

Wooragee Primary School offers a range of optional items and activities that are additional to the delivery of the standard curriculum. These items and activities are designed to broaden the school experience for your child. If you would like to purchase an item or activity for your child, please indicate on the table below.

Optional Items	Amount
<i>Camps and excursions as scheduled throughout 2021. The cost of these excursions will be advised throughout the year</i>	<i>To be advised</i>
TOTAL	\$

Voluntary Contributions

Wooragee Primary School continues to welcome your voluntary contributions to support our school.

You can make a general voluntary contribution that goes towards all of our school's important priorities for 2025 as well as providing additional activities and services for all students.

Alternatively, you can make a voluntary contribution to any of the specific priorities outlined in the table below:

Your child will not be disadvantaged if you do not make a voluntary contribution. All records of voluntary contributions are kept confidential as well as your decision about whether to make a contribution or not.

Voluntary Contributions

Total Amount Yrs 3-6	Amount	\$320
Total Amount Yrs F-2	Amount	\$220

EVALUATION

This policy will be reviewed every year.

Developed/ Reviewed	School Principal	Review date
March 2021	Alicia Odewahn	February 2023
February 2025	Angela Gray	February 2026

NOTE: Schools must not have their own local Parent Payment Policy but instead must follow and implement the Department's Parent Payments Policy on the [Parent Payments](#) page of the Department's Policy and Advisory Library (PAL).

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW

The following is a summary of the main principles of the Parent Payments Policy:



FREE INSTRUCTION

- Schools provide students with free instruction to fulfil the standard curriculum requirements as outlined in the Victorian Curriculum F-10, VCE and VCAL.



PARENT PAYMENT REQUESTS

- Schools do not ask parents to pay for school operating costs (e.g. utility costs) or general and unspecified charges.
- Schools request payments from parents under three categories:

Essential Student Learning Items

- Items and activities which the school deems essential for student learning.
- Parents may choose to purchase essential items through the school or provide their own.

Optional Items

- Items and activities that enhance or broaden the schooling experience of students and are offered in addition to the standard curriculum.
- These are provided to students on a user-pays basis.

Voluntary Contributions

- Voluntary contributions support the school to continue to be the best local school for all students and can be for general or specific purpose.
- Students will not be disadvantaged in any way if parents do not make a contribution.



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools obtain school council approval for their parent payment arrangements and upload their arrangements on their school's public website for transparency.